



ITEC- TISS International Certificate Programme

On

“Higher Education Administration”

In Collaboration with

**Indian Technical and Economic Cooperation Programme (ITEC), Ministry of
External Affairs, Government of India**

Hosted by

Tata Institute of Social Sciences



Indian Technical and Economic Cooperation (ITEC) Programme, is the leading capacity building platform of the Ministry of External Affairs, Government of India. Instituted in 1964, ITEC is one of the oldest institutionalized arrangements for international capacity building having trained more than 200,000 officials from 160+ countries in both the civilian and in the defence sector.

Tata Institute of Social Sciences (TISS) is a community-engaged Social Science University, established in 1936. TISS was started as Sir Dorabji Tata Graduate School of Social Work and in 1964, it was granted the Deemed University status under Section 3 of the UGC Act, 1956. Since its inception, the institute's vision has been to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centered, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

ITEC and TISS are collaborating to offer an **International Certificate course on Higher Education Administration**. During this three-week course, participants will engage in lectures, discussions, case studies, and workshops to deepen their understanding of higher education administration. Guest speakers, including experienced administrators and experts in the field, will also provide insights and perspectives on key topics. Participants will have the opportunity to collaborate on projects and assignments, allowing them to apply their knowledge and skills in practical contexts. By the end of the course, participants will have gained valuable insights and strategies for effectively navigating the complex landscape of higher education administration and fostering innovation within their institutions.

Programme Introduction

The International Certificate in Higher Education Administration is designed to provide participants with an overall understanding of managerial concepts as well as the operational and strategic concepts that lead to effective administration. In light of rapidly evolving technologies and shifting societal dynamics, it is imperative to reassess the landscape in which educational systems operate. Emphasizing the importance of recalibrating goals, objectives, financing mechanisms, human resource management practices, administrative law adherence, and quality assurance standards within educational institutions is essential for ensuring high-quality outcomes

Programme Objective

This program aims to cultivate a cohort of adept higher education administrators, augment the expertise of current leaders, and attract new, talented individuals poised to assume leadership positions across various levels of academic administration in the future. The participants will gain insights into leadership and strategic management for administrative programs and student services, explore methods for navigating and implementing change in dynamic environments. The participants will also learn about strategies for cultivating meaningful community relationships and addressing diverse community interests, all while remaining attuned to current trends and pertinent financial and legal considerations in higher education. The three themes that will be covered by the course include:

1. Governance, Leadership and Strategic Planning in HEIs

Within this theme, the discussions will focus on governance models and frameworks in higher education institutions, strategies for fostering effective stakeholder engagement and ensuring transparency in governance processes, exploration of different leadership styles and their effectiveness in higher education contexts, participatory exercises and simulations to enhance leadership skills and self-awareness, strategic planning process and its importance for institutional success.

2. Innovation and Community Engagement

The participants will discuss on importance of innovation and its impact on HEIs, strategies for fostering a culture of innovation, analysing case studies of successful innovation initiatives in higher education. Along with it, this theme will also focus on the importance of community engagement and its role in higher education, building effective community partnerships, communication and outreach strategies, strategies for sustaining and scaling up successful community engagement initiatives

3. Internationalization of Higher Education

Within this theme, the focus will be on internationalization in higher education, different models and approaches to internationalization, including mobility programs, joint degrees, and branch campuses, benefits and challenges of internationalization for students, faculty,

institutions, and society, implementing internationalization initiatives and strategic planning for internationalization

Learning Outcomes

- Foster inclusive education, equality, equity, and the cultivation of civic competences within higher education.
- Encourage collaboration among institutions, enhance capacity building, and facilitate the exchange of best practices.
- Enhance capacity and professionalism to engage at the international level, including the refinement of management competences and the development of internationalization strategies.
- Examine contemporary trends and hurdles in higher education, encompassing shifts in demographics, globalization, and evolving student populations.
- Cultivate leadership abilities essential for adept decision-making, conflict resolution, and managing change within higher education environments.
- Apply theoretical frameworks and exemplar practices in higher education administration through the analysis of real-world case studies and practical scenarios.

Dates and Duration

Date: 15 May to 5 June 2024

Duration: 3 weeks

The programme dates are tentative and will be finalised in consultation with the ITEC.

Programme Structure

The programme will combine both classroom lectures and experiential learning:

- The **classroom component** consists of 40 hours, which will include lectures that will be delivered by faculty and experts.
- The **experiential learning** will consist of 80 hours, which will include hands on experience through workshops and field exposures

Eligibility

This programme is targeted for mid and senior level managers at the higher education institutions